



## **the Collective Cycling Club (CCC) Safeguarding - a short guide for CCC Members January 2025**

*The purpose of this document is to make all Club members aware of their safeguarding responsibility, identify particular areas that they should be aware of and give some guidance on reporting procedures if a concern is identified. A copy will be given to all new/existing members and be available on the CCC website.*

CCC is committed to ensure that all people involved in our activities can thrive and flourish in a safe environment and that anyone at risk in any way can have a fun, safe and positive experience cycling with CCC.

CCC is an affiliated member of **British Cycling** and follows the British Cycling Safeguarding Policy and procedures - <https://www.britishcycling.org.uk/safeguarding>

You may be wondering **“What does safeguarding actually mean?”**

- Safeguarding is a term used to describe measures that are in place to protect the health and wellbeing of individuals, especially children and other vulnerable groups, to live free from abuse, harm and neglect.

Your next question might be **“What has safeguarding got to do with me?”**

- Government guidance makes it clear that **‘Safeguarding is everyone’s responsibility’**.
- Anyone who has a negative experience of sport at a young age is less likely to become a regular long-term participant. It’s important for the future of **CCC** and the sport as a whole that children and young people have an enjoyable experience.
- By getting safeguarding right for both adults and children, we will ensure safe access to participation in sport and physical activity for everyone.

**All CCC club members have a part to play in making that happen.**

All **CCC** members should contribute to the club, meeting its overall duty of care, be aware of our club’s safeguarding procedures, and know what to do if they have any concerns.

## CCC asks our members to:

- **Familiarise yourself with the CCC Safeguarding Policy.**

*The full copies of the CCC Safeguarding Policies are available on our website*

*(CCC adheres to the British Cycling Safeguarding Children and Young People Policy and the British Cycling Safeguarding Adults Policy.)*

- **In particular familiarise yourself with:**

### **1. CCC Codes of Conduct**

*Adults should always be aware that age-related differences exist and conduct themselves in a manner that both recognises this and prioritises the welfare of children and young people. This also applies to adults.*

### **2. Anti-Bullying**

*CCC believes that every effort must be made to eradicate bullying in all its forms. The Club will not tolerate bullying in any of its forms whilst participating in any club activity, event or session.*

### **3. Transport**

*The club believes it is primarily the responsibility of parents/carers to transport their child/children to and from events, activities and club sessions.*

### **4. Changing Rooms**

*Wherever possible adults will avoid changing or showering at the same time as children but parents will be made aware that with limited changing room space there will be occasions when adults and children may need to share the facilities. Where a parent/carer does not consent to their child accessing the changing rooms, it is their responsibility to either supervise the child while in the changing rooms or ensure that they do not use them.*

### **5. Social Media**

*Think very carefully before contacting a young person via mobile phone, e-mail or social media. Do not accept children as contacts on social networking sites if you hold a position of trust with children/young people. In general stick to group communications, copy the communication to a parent and only communicate about organisational matters.*

## **What should I do if I have a concern?**

- A concern may involve the behaviour of an individual towards a child or adult whilst involved with any CCC activity in person or online.
- A concern may relate to poor practice or something more serious.
- You may be worried that something has happened to a child or adult outside the club, at their home or any other social setting.
- Children, young people and adults at risk may confide in adults they trust, in a place where they feel comfortable.
- An allegation may range from verbal bullying, to inappropriate contact online, neglect or emotional abuse, to physical or sexual abuse.

**If you have a concern, it is not your responsibility to investigate further, but it is your responsibility to act on your concerns and share them.**

Pass the information to CCC Welfare Officers who will follow the club's Safeguarding procedures.

Theresa Auguste - [membership.tccc.Theresa@gmail.com](mailto:membership.tccc.Theresa@gmail.com)

Simon Lewis – [safeguarding.thecollectivecc@gmail.com](mailto:safeguarding.thecollectivecc@gmail.com) alternatively

Ricky Forde – [membership.thecollectivecc@gmail.com](mailto:membership.thecollectivecc@gmail.com)

**However, if you believe someone may be at immediate risk of harm, call the Police or your local Social Care Department straightaway.**

Other useful contacts:

- NSPCC 24-hour helpline Tel: 0808 800 5000
- Ann Craft Trust – Safeguarding Adults in Sport and Activity Tel: 0115 951 5400
- British Cycling Lead Safeguarding Officer 0161 2742000